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**To: *Whom It May Concern***

**Date: *February 21, 2007***

**Re: *Personnel Work Platform Policy***

JLG, Gradall, Lull, and SkyTrak brand telehandlers must not be used to elevate personnel unless the telehandler is equipped with a JLG supplied personnel work platform or a JLG approved fork mounted personnel work platform. The material handler operator must be properly trained as noted in the Operator's and Safety Manual for the specific telehandler prior to operating any telehandler. Operation within the U.S.A. requires training per 29 CFR Section 1910.178. Prior to lifting personnel, the operator and platform occupants must also read and understand the JLG Personnel Work Platform Operation and Safety Manual. JLG recommends the user comply with local, provincial and federal regulations as they pertain to telehandler mounted personnel work platforms.

Certain Gradall, Lull and SkyTrak telehandler Models may be equipped with various labels warning against lifting personnel. If a JLG supplied/approved personnel work platform is being used to lift personnel, decal P/N 1706298 must be installed on the quick attach end on the boom head prior to lifting personnel. It is not necessary to install the decal if the telehandler is equipped with a decal stating to lift or lower personnel only in a JLG approved work platform.

The JLG Personnel Work Platform Operation and Safety Manual P/N 31200160 must be kept in the manual holders located in the platform and in the operator's cab.

## **APPROVED PERSONNEL WORK PLATFORMS**

### **JLG Supplied Quick Switch Mounted Personnel Work Platform**

JLG supplied quick attach personnel work platforms attach to the boom mounted quick attach mechanism.

To determine if a quick switch personnel work platform is approved for use on the specific telehandler you are using, perform the following prior to installation:

1. The attachment model/option number on the attachment identification plate must match the attachment number on a capacity chart located in the operator cab.
2. The model on the capacity chart must match the model telehandler being used.

If any of the above conditions are not met, do not use the platform. The telehandler may not be equipped with the proper capacity chart or the platform may not be approved for the model telehandler being used. Contact JLG or your local distributor for further information.

### **JLG Approved Fork Mounted Personnel Work Platform**

To be approved by JLG, the fork mounted personnel work platforms must comply with the following design requirements before the platform is used:

1. The platform floor must be slip resistant and not located more than 8 in. (200 mm) above the normal load supporting surface of the fork.
2. The platform floor dimensions shall not exceed:
  - a. Two times the load center distance as identified on the load chart for the attachment being used.
  - b. The platform shall not be wider than the width of the telehandler (excluding outriggers) plus 10" (250 mm) on each side.
  - c. Minimum space for each platform occupant shall not be less than 18" (450 mm) in either direction.
3. A 4" (100 mm) minimum high toe plate must surround the perimeter of the platform but may be omitted at the access opening.
4. Work platform occupants must be protected from pinch points or moving parts.
5. The following information must be on the personnel work platform:
  - a. Maximum work load including personnel and equipment.
  - b. Weight of the empty platform.
6. Provide a means to securely mount and attach the platform to:
  - a. Only be centered side to side on the attachment and retained against the vertical face of the forks or carriage.
  - b. Prevent the platform from inadvertent pivoting.
7. The platform must be equipped with a guard rail meeting the following criteria:
  - a. a nominal height to the platform floor of 42" (1066 mm) around the perimeter of the platform and include a midrail.
  - b. The guardrail shall be capable of withstanding a concentrated horizontal force of 200 lb (890 N) applied at the point of least resistance without permanent deformation.
8. The platform must be equipped with at least one lanyard anchorage point for each occupant and the lanyard anchorage points must be capable of withstanding three consecutive drop tests to simulate a 250 lb (113 kg) person falling 6 feet (1800 mm) without allowing the test weight to fall free to the ground. A deceleration device may be included.
9. All load supporting structural elements of the work platform shall have a structural safety factor of not less than 2 to 1 based on the minimum yield strength of materials used.

The use of any personnel work platform is prohibited if it does not meet all of the above stated design requirements.